



INTENT TO SOLE SOURCE

Incident IQ
Asset Management Software Software
Lexington County School District One
100 Tarrar Springs Road
Lexington, SC 29072

RELEASE DATE: February 21, 2024

RESPONSE DEADLINE: February 28, 2024, 5:00 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY

TO: emarsh@lexington1.net

Lexington County School District One

GENERAL SOLICITATION

Intent to Sole Source- Asset Management Software

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- II. Project Details.....
- III. Vendor Submissions.....

1. INTRODUCTION

1.1. Summary

Lexington County School District One intends to sole source asset management software.

1.2. Contact Information

Elizabeth Marsh, CPPB, NIGP-CPP

Director of Procurement

100 Tarrar Springs Road Lexington, SC 29072

Email: emarsh@lexington1.net Phone: [\(803\) 821-1176](tel:(803)821-1176)

Department:

Information Technology

1.3. Timeline

Release Project Date	February 21, 2024
Submission Deadline	February 28, 2024, 5:00pm
Contractor Selection Date	February 29, 2024

2. PROJECT DETAILS

Lexington County School District One provides notice that it intends to enter into a sole source contract per Lexington County School District One Code section 2105 with a Vendor for the following services:

Software for asset management with Incident IQ.

Amount- \$143,462.24

2.1. Scope of Work or Project Details

The sole source contractor will provide installation, training, software and support for Incident IQ Asset management software software.

The basis for intended sole source includes:

Incident IQ is the only software available on the market that combines Asset, Device, and Warehouse Management, Ticketing, and a Document Approval Workflow in a single platform that integrates with an on-premise AirWatch MDM database and additionally integration into the PowerSchool SIS. Incident IQ's five modules listed above are crucial to integrate with the on-premise AirWatch MDM database because this database holds all of the information regarding Lexington One's inventory of Apple i Pads and MacBook's. Without this integration the district would be required to spend valuable time and resources building a manual program connector. IncidentIQ five modules listed above are crucial to integrate with PowerSchool SIS. PowerSchool SIS is the State Mandated SIS of the district and contains rosters students and student data attributes. This integration dynamically pulls Students, Staff with full rosters, buildings, rooms and courses for each school in the district.

3. VENDOR SUBMISSIONS

3.1. Intent to Sole Source Requirement*

Any actual or prospective bidder, offeror, contractor, or subcontractor aggrieved in connection with the intended award or award of this sole source contract, shall notify the Chief Financial Officer, and Director of Procurement, in writing of its intent to protest within five (5) business days of the date this notice is posted. Any actual or prospective bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of this sole source contract and has timely notified the Chief Financial Officer, and Director of Procurement, of its intent to protest, may protest to the appropriate Chief Financial Officer in the manner set forth below within five (5) days of the date this notice is posted.

A protest must be in writing, filed with the Chief Financial Officer, and Director of Procurement, and set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided. The protest must be received by the Chief Financial Officer, and Director of Procurement, within the time provided above.

Any notice of intent to protest and protest must be addressed to:
**Chief Financial Officer, Jennifer Miller, jmiller@lexington1.net and,
Director of Procurement, Elizabeth Marsh, emarsh@lexington1.net**